



Registration Form

First Name: _____ Last Name: _____

Pseudo Name: _____

Address: _____

Phone: _____ Email: _____

Date of Birth: _____ Gender: _____

Would you like to subscribe to our newsletter (events, activities, services)? Yes / No

Do you identify as Aboriginal? Yes / No

Do you identify as Torres Strait Islander? Yes / No

Do you identify as culturally and linguistically diverse (CALD)? Yes / No

Country of Birth: _____ Main language spoken at home: _____

Ancestry: _____ Migration Category (if applicable): _____

Date of first arrival to Australia: _____

Are you homeless? Yes / No Are you at risk of homelessness? Yes / No

Household composition:

Single / Couple | Sole parent / Couple w child | Group (related) / Group (unrelated)

Employment status? I.e. full-time work: _____

Main income source: _____ Are you a carer? Yes / No

Income Amount: _____ Weekly / Fortnightly / Monthly / Annually

Centrelink Reference Number: _____

Highest level of education attainment: _____

Any disability: _____ Long / Short term

Eligible for NDIS? Yes / No / Applying NDIS Number _____

Counterpoint offers a range of support and services. Tick those which apply to you:

- Centre infrastructure: Computer, printer, telephone
- Casework
- Social activities (please specify) _____

Next of Kin (Name): _____

Relationship: (e.g. partner/son etc) _____ Contact no: _____

The Purpose of the Registration Form:

Government departments who fund Counterpoints Community Services ask us to keep certain records of those who access our services, events and community facilities. We follow strict government standards regarding the secure storage of your information in all formats. For more detailed information, please see our *Privacy Information Leaflet*.

PERSONAL INFORMATION POLICY

The personal information that you provide is protected by law and is used only to manage your case. For reference, see *Commonwealth Privacy Act (1988)*.

The information that we collect from you on this form includes your personal information. Your personal information is protected by law, including by the Commonwealth Privacy Act. The client management system that we are using is a secure IT system designed and provided by Community Data Solutions Limited (CDS). CDS only uses trusted and Australian Government approved service providers to host its products and all data centres are located in Australia so we can ensure data sovereignty. This CRM is used by Counterpoint staff to collate and secure our data which is then imported to the Governments 'Data Exchange' Portal. This system is hosted by the Australian Government Department of Social Services (DSS). Your personal information that is stored by DSS on the Data Exchange will only be disclosed to us for the purposes of managing your case. You are not required to provide your personal information to DSS. If you do not consent to the collection of your personal information, this will not affect the services provided to you. If you provide your personal information to DSS, you can ask for this information to be removed by DSS at any time. DSS de-identifies and aggregates data in the Data Exchange to produce information for policy development, grants program administration, and research and evaluation purposes. This includes producing reports for sharing with organisations. This information will not include information that identifies you, or information that can be used to re-identify you, in any way. You can find more information about the way DSS will manage your personal information in DSS's privacy policy, which DSS has published on its website. This policy contains information about how you may access the personal information about you that is stored on the Data Exchange and seek correction of that information. This policy also includes the circumstances in which DSS may disclose personal information to overseas recipients, as well as information about how you may complain about a breach of the Australian Privacy Principles by DSS, and how DSS will deal with your complaint.

Please also refer to Counterpoint's *Privacy Information Leaflet*.

I acknowledge that I have read and consent the above info regarding the collection, use, and disclosure of my personal info to be stored and participate in follow up research, surveys and evaluation:

Client name

Client signature

Date (dd/mm/yyyy)